

# Josephine County Safety Committee

## Meeting Minutes

April 12, 2019

1:15 – 2:30

**Staff Present:** Amy Nolan, Connie Sepich, Veronica King, Traci Briggs, Marlinda Lucas, Christina Godfrey

### I. Approval of Minutes

Minutes from the March meeting were approved by the committee.

### II. Facility Issues

**EHS GPHS** - Placed a work order to hang the large shade used during lock-down that fell down during the last drill. Center has not heard anything from facilities yet.

**Action:** Laurie will check with facilities on this work order.

**EHS GP-** When it rains a lot, there is poor drainage on the playground area. Michael mentioned to Laurie that a French Drain would likely be installed sometime over the summer.

**Merlin:** Merlin needs security mirrors installed in the hallway-bathroom area to assist in supervising children while they are in the bathroom.

**Action:** Laurie will be visiting Merlin soon and will look at the area to determine the types of mirrors to purchase.

### III. Review of incidents during the past month

Incidents were reviewed. Most incidents involved injuries from challenging behavior of children. We really need to provide staff with more training on working with children who exhibit challenging behaviors.

### IV. Location of End of the Year Luncheon

Miguels in Gold Hill or Baci's in Rogue River were the two restaurants selected as possible luncheon locations for Jackson Co and Josephine County reps to meet.

**(Update:** When everyone voted, no one from Jackson Co wanted to go to Miguels or Baci's, and no one from JoCo could make it in time to the location chosen by the Jackson County reps. We decided to have separate luncheons, with JoCo going to Wild River in Grants Pass at 12 noon on May 10<sup>th</sup>.)

- V. Laurie distributed the Facility Binders to each rep.** It was noticed there were some binders missing the Yellow Document Retention chart. Laurie will send one out to each rep to place behind the table of contents page.